

登录 [beian.35.com](http://beian.35.com) 备案系统，选择对应的主机类型



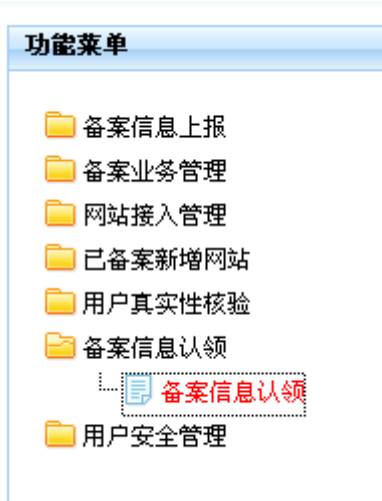
The screenshot shows the 'ICP备案系统' (ICP Record System) login page. The page title is 'ICP备案系统' and the subtitle is 'ICP Record System'. Below the title is the '用户登录' (User Login) section. The '类型' (Type) dropdown menu is open, showing options: '请选择用户类型' (Please select user type), '虚拟主机用户' (Virtual host user), 'VS主机用户' (VS host user), '独立主机用户' (Independent host user), and '刺猬建站用户' (Cactus website user). The 'VS主机用户' option is selected. The '用户名' (Username) field is empty, the '密码' (Password) field is empty, and the '验证码' (Captcha) field contains 'Qdyu'. There is a '刷新' (Refresh) button next to the captcha field. Below the fields is a checkbox for '记住用户' (Remember user) and a blue '登录' (Login) button.

**第一步：**使用对应主机的用户名和密码登陆



The screenshot shows the 'ICP备案系统' (ICP Record System) login page with the following fields filled: '类型' (Type) is '虚拟主机用户' (Virtual host user), '用户名' (Username) is 'b98', '密码' (Password) is masked with dots, and '验证码' (Captcha) is 'qdyu'. The '刷新' (Refresh) button is present next to the captcha field. Below the fields is a checkbox for '记住用户' (Remember user) and a blue '登录' (Login) button.

1.1 点击“功能菜单”——“备案信息认领”



1.2 点击“备案信息认领”出现以下界面，填写正确备案号，点击“查询”

ICP备案信息认领

主体备案号：

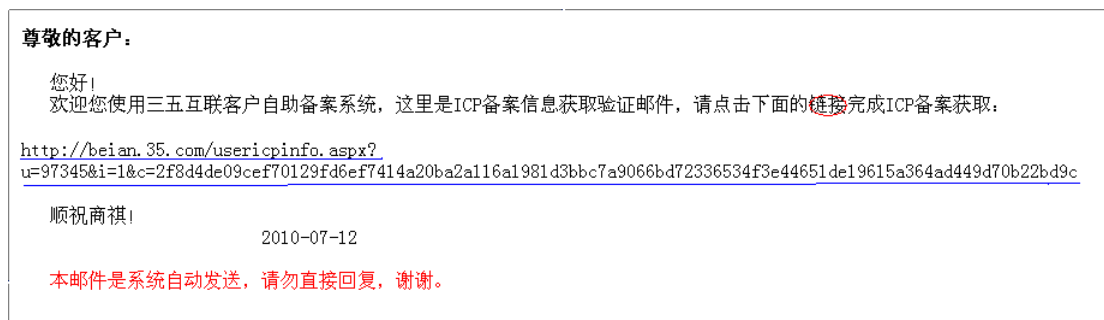
1.3 点击查询后看到以下界面，点击“邮件认领”按钮

ICP备案信息认领

主体备案号：

主体单位名称	主体负责人	负责人电子邮件	认领
天津五互互联科技有限公司	王可平	wah@wuhu.com.cn	<input type="button" value="邮件认领"/>

1.4 通过以上列表中负责人电子邮件，登录到邮箱，查看收到的相关邮件，点击邮件中的链接即可操作认领信息。如下提示：



1.5 点击邮件中的链接出现以下界面，输入验证码

ICP备案系统  
ICP Record System

领取ICP备案信息验证

验证码：

1.6 点击“领取”按钮，即可认领成功。

注：此项认领功能，必须是备案信息是审核通过取得备案号的才可以认领。